

T-Town Track Cycling Hall of Fame Structure and Rules

Structure:

- 1) The T-Town Track Cycling Hall of Fame is overseen ultimately by the Board of Directors of the Velodrome Fund, Inc. (BoD). Staff support is provided by the Velodrome Fund paid staff, at the direction of the Executive Director.
- 2) The goals of the Hall of Fame structure are to:
 - a. Ensure that induction into the T-Town Track Cycling Hall of Fame (TTCHoF) remains an exclusive honor for only those individuals with demonstrated positive impact on the sport of track cycling in the Lehigh Valley.
 - b. Provide an environment of consideration that allows for input by as many supporters as possible but retains the commitment to exclusivity and celebration of true contributions in the final selection of inductees.
 - c. Create and maintain a process of nomination, selection and induction that in its execution underscores the magnitude of the honor it bestows on inductees, while at the same time placing as few administrative demands on the time and efforts of the staff as possible.
 - d. Create and maintain a process of review and post-hoc exclusion shall any member of the TTCHoF be found to be in violation of the principles and values required for membership
- 3) The Hall of Fame process will involve two separate committees - a Nomination Screening Committee, and an Honors Committee - created by the BoD.

Nomination Screening Committee:

- Purpose: The committee receives nominations from the public and the Valley Preferred Cycling Center (VPCC) community for potential HoF inductees and screens those nominations to ensure the individual's record meets the minimum requirements for induction (described below).
- Composition: The Nomination Screening Committee is made up of three individuals - The Chairman of the BoD (or designate), the Executive Director of the Velodrome Fund, Inc. (or designate), and one at-large member (to be selected by the Chairman and Executive Director jointly). The at-large member will be chosen with their knowledge of the history and contribution of the VPCC in mind, as will any designate of the Chairman or the Executive Director.

Honors Committee:

- Purpose: To consider the screened nominations passed up from the Nomination Screening Committee each year, and to select deserving nominees for induction into the TTCHoF.
- Composition - The Honors Committee will be made up of no less than 11 **individuals, representing the BoD, members of past classes of inductees, and qualified members of the cycling and VPCC community. The composition will be made up of:**
 - 4 at-large individuals selected from the community of supporters of the VPCC and invited to participate by the BoD;
 - **No less than 4 members of previous HoF induction classes, as selected by the BoD;**
 - 2 current members of the BoD, appointed by the Chairman, and including the Chairman if the Chairman was not on the NSC
 - The Executive Director of the Velodrome Fund, Inc. (ex-officio)

Note: The Chairman of the BoD may serve on only one of the committees; e.g. she or he may be on the Nomination Screening Committee but then may not serve on the Honors Committee, or if they choose to serve on the Honors Committee, they must select a designate for the Nomination Screening Committee

Nomination Process:

- Nominations to the T-Town Track Cycling Hall of Fame will be accepted by any member of the BoD, within a time frame to be established by the BoD.
- The nominations will be forwarded to the Nominations Screening Committee (NSC), which will evaluate each nomination according to the minimum qualifications for consideration (below). Nominations receiving unanimous approval from the NSC will be placed on the ballot to be sent to the Honors Committee (HC).
- Individuals nominated but not selected for consideration by the HC in a given year must be re-nominated for consideration in subsequent years, with exceptions as noted below in Selection of Inductees section.
- Individuals who are nominated for five consecutive years without being selected for induction will be excluded from the nomination ballot for three years, after which they will again be eligible for nomination.

Nomination criteria:

The NSC will screen submitted nominations based on the nominated individual meeting the following minimum qualifications in the categories of Competitors, Coaches, and Officials/Support.

NOTE: It will be the responsibility of those submitting nominations of potential members of the TTCHoF to provide to the NSC material confirming the fulfillment of the following criteria. The NSC will NOT guarantee that it will consider accomplishments or character aspects of potential nominees that are not submitted in their nominating materials.

Competitors:

- 1) To be eligible for consideration for induction, the nominated individual must have been retired from competition in track cycling for at least three years. This requirement can be waived by a 2/3rds vote of the BoD upon recommendation by the NSC.
- 2) The nominated individual must have raced in events at the VPCC in a minimum of five separate seasons. The seasons need not have been consecutive, and special circumstances that prevented the completion of this requirement by the nominee will be considered by the NSC.
- 3) The nominated individual must have demonstrated in the eyes of the NSC a commitment to furthering the goals and vision of the Velodrome Fund, Inc. – including, but not limited to, coaching in the VPCC's developmental programs, encouraging participation at the VPCC by other elite-level riders, and promoting the programs and operations of the VPCC in other venues as appropriate.
- 4) The nominated individual must have demonstrated in the eyes of the NSC a commitment to the positive ideals of the sport of track cycling in both on and off-the-track activities and attitude. The NSC will not consider individuals who violate or have violated these positive ideals.
- 5) Individuals meeting all the above criteria will have their nominations forwarded to the Honors Committee automatically if they have achieved any of the following:
 - a. Represented their home country in a track cycling event in an Olympic Games. (Competitors who were named to an Olympic team for a country which subsequently decided not to participate in the Olympics will be viewed as meeting this qualification.)

- b. Posted a top-five finish in a track cycling event at an UCI-sanctioned Elite-level World Championship.
 - c. Medaled (finished in top three) in a track cycling event at any of the following:
 - UCI Elite-level World Cup
 - UCI Junior World Championship
 - UCI Masters World Championship
 - UCI Continental Championships
 - d. Won a track cycling event at a USA Cycling Elite-level National Championship. Won two or more track cycling events at any of the following:
 - USA Cycling Junior National Championships
 - USA Cycling Masters National Championships
 - e. Won the Rider of the Year Competition at the VPCC
 - f. Held a recognized VPCC track record at some point during their career.
- 6) Individuals whose career did not include any of the achievements listed in criteria #5 may still have their nomination forwarded for consideration by the Honors Committee, if in the judgment of the NSC their contributions to the sport and the Velodrome Fund organization as a competitor merit such consideration

Coaches:

- The nominated individual must have been active as a licensed coach in track cycling for at least 5 years prior to nomination.
- The nominated individual must have coached competitors in events at the VPCC in a minimum of five separate seasons. The seasons need not have been consecutive, and special circumstances that prevented the completion of this requirement by the nominee will be considered by the NSC.
- The nominated individual must have demonstrated in the eyes of the NSC a commitment to furthering the goals and vision of the Velodrome Fund, Inc. - including but not limited to coaching in the VPCC's developmental programs, encouraging participation at the VPCC by elite-level riders, and promoting the programs and operations of the VPCC in other venues as appropriate.
- The nominated individual must have demonstrated in the eyes of the NSC a devotion to the positive ideals of the sport of cycling in both their on- and off-the-track activities and attitude.

Officials/Support:

- Nominations of individuals in this category will be considered on a case-by-case basis by the NSC and will take into consideration the nature of their contribution to the strength of the track and cycling communities, embodiment of fair play and sportsmanship, and ethical behaviors that govern the body of sport.”

Selection of Inductee:

- 1) The ballot submitted to the Honors Committee by the Nomination Screening Committee will list the names of the individuals nominated and any supporting information to their nomination.
- 2) After screening submitted nominations, the NSC, at its sole discretion, may determine that none of the nominated individuals in a given year meet the minimum qualifications for induction. In such an instance, the NSC shall notify the Board of its recommendation. The Board must approve the NSC recommendation with a 2/3s vote. If the Board does not approve, the NSC will submit the individual(s) it deems most qualified for review by the Honors Committee.
- 3) Upon receiving the ballot of nominees selected or deemed qualified by the NSC, members of the Honors Committee will be asked to select up to four names as inductees. Competitors, Coaches, and Officials/Support will be listed on the same ballot together and will be subject to the same selection consideration by the Honors Committee.
- 4) Honors Committee members may vote for less than four nominated individuals on their ballot but should not list an individual more than once on the same ballot.
- 5) Honors Committee ballots will be due for return by a stated deadline to the designee of the Executive Director for tabulation. Note: any HC member's ballot not returned by the deadline will be counted as choosing not to induct any of the submitted nominees.
- 6) In order to be selected for induction, an individual must be named on at least 82% percent of all ballots cast (e.g. 9 out of 11). If no nomination reaches that threshold, then the individual with the most votes will be the only inductee.
- 7) Each induction class will be limited to a maximum of four members. In the case of more than four members reaching the 82% threshold, the BoD will determine how to select the inductees from that group.

- 8) Once the deadline has passed, the submitted ballots will be tabulated, and the names of that year's inductees released as part of the Valley Preferred Cycling Center's public relations strategy.
- 9) Any individual named on five or more HC ballots in a given year will be listed automatically on the next year's nominations ballot but will still be subject to the five-year rule discussed above. Individuals not named on at least five ballots in a given year must be re-nominated to be considered the next year.

Privileges/Responsibilities of inductees

Inductees into the T-Town Track Cycling Hall of Fame will be afforded the following privileges:

- Inductees will be given the opportunity to review the proposed pictures and text on their official Hall of Fame plaque prior to its production.
- On the night of their formal induction, each inductee will be allowed to bring 4 guests to attend free of charge. A hospitality area will be reserved for the attendees and their guests for the evening.
- Inductees will receive a distinctive trophy commemorating their entrance into the HoF during the induction ceremony.
- Inductees will receive one (1) lifetime honorary pass, entitling them to free spectator admission to any VPCC cycling race program from that point forward. (Note: this does NOT include other VPCC related activities, such as exhibiting at the semi-annual flea markets, or third-party events, such as National Championships or Gran Fondos, etc).
- Each inductee and a guest will be invited to attend subsequent HoF induction nights and have privileges to the HoF hospitality area during the evening (Note: the inductee must be present at the event to receive these privileges.)

The following responsibilities will be expected of all inductees into the TTCHoF:

- Inductees will be expected to attend the formal induction night in person, if possible.
- Inductees will be expected to grant the Velodrome Fund, Inc., permission to use their name, existing likenesses in the VFI's possession, and accounts of their activities for use in conducting the induction ceremony and in promotion of the VFI's activities. This will be an open-ended permission without expiration or need to renew.
- Inductees will be expected to review materials concerning their cycling history and to communicate any changes or corrections as quickly as possible, to limit

the possibility of errors in the production of their official plaque, public relations materials and induction ceremony remarks by HoF officials.

Post-Hoc Exclusion

In the event a member of the TTCHoF is found in violation of the principles and/or values required to be inducted into the Hall of Fame, The Board, in its sole discretion, may remove and permanently bar that individual from the TTCHoF, using the following procedure

Petition For Removal from the TTCHoF :

- Petitions to have a member excluded from T-Town Track Cycling Hall of Fame will be accepted by any member of the BoD, within a time frame to be established by the BoD, generally at the same time as nominations for a new class of inductees. However, in extraordinary situations, the BoD may convene the committees for a special purpose.
- The petitions will be forwarded to the NSC, which will evaluate each petition according to the terms listed (below). Petitions receiving unanimous approval from the NSC will be sent to the HC for consideration for exclusion.
- Individuals approved for removal by the NSC but not selected for dismissal by the HC in a given session may not be considered again for one (1) calendar year (365 days) or the second to next annual sitting of the primary induction committees, whichever is later.

Criteria for Submission for Removal:

Using information from the petitioner and other credible evidence as presented to the NSC, the NSC shall consider submitted petitions based on the following:

- 1) Based on credible, substantiated evidence, the identified individual must have demonstrated in the eyes of the NSC that through their actions or disposition they have either:
 - a. Contravened the goals and vision of the Velodrome Fund, Inc.
 - b. Undermined, or acted in conflict of the positive ideals of the sport of track cycling in both on and off-the-track activities and attitude.
or
 - c. Have been found to be a person of ill-repute, or committed unethical behaviours, especially within those that govern cycling and sport.
- 2) Identified individuals meeting any of the above criteria will have their nominations forwarded to the Honors Committee automatically if they meet any

of the following conditions:

- a. Been found guilty of a Felony
- b. Had their USAC license suspended for any reason
- c. The individual's admission (with or without sanction of governing bodies) of doping in any sport.
- d. The individual's admission (with or without sanction of governing bodies) of assistance of doping in any sport.
- e. Felony convictions that are deemed by the selection committee to be of an injurious or detestable nature.
- f. Individuals with a fiduciary duty to an athlete, team or governing body, failing to report to the appropriate sanctioning body significant violations of the above items and/or other oversight body (such as SafeSport) by participants in any sport.
- g. Been investigated and deemed by SafeSport as having committed sexual, physical or emotional abuse of athlete(s) in any sport

Removal of a TTCHoF Member:

- 1) The petition submitted to the HC by the NSC will list the name(s) of the identified individual(s) and any supporting information to the petition.
- 2) Upon receiving the petition from the NSC, members of the Honors Committee will be asked to vote by secret ballot on whether or not to accept the petition for removal
- 3) Honors Committee members may not abstain from voting unless they declare a conflict of interest acceptable to the other members of the HC
- 4) Honors Committee ballots will be due for return by a stated deadline to the designee of the Executive Director for tabulation. Note: any HC member's ballot not returned by the deadline will be counted as having submitted a "No" ballot, thereby not accepting the petition for removal
- 5) In order to be selected for removal, the identified individual(s) must receive at least 82% percent of "Yes" votes on all ballots (e.g. 9 out of 11). If no petition reaches that threshold, then the petition will be considered to have failed
- 6) If the 82% threshold is met, the identified individual will be expelled from the TTCHoF and will be excluded from ever being re-inducted. They will lose all privileges bestowed upon them by virtue of their previous membership in the Hall.
- 7) There will be no appeal of the decision.
- 8) Any marketing material and/or display regarding the excluded individual shall be removed within 30 days of the decision.